

University of Nebraska - Lincoln

**DigitalCommons@University of Nebraska - Lincoln**

---

UNOPA Special Events

UNOPA-University of Nebraska Office  
Professionals Association

---

11-9-1993

## 1993-94 UNOPA Floyd S. Oldt Boss of the Year Award, November

Follow this and additional works at: <http://digitalcommons.unl.edu/unopaevents>

---

"1993-94 UNOPA Floyd S. Oldt Boss of the Year Award, November" (1993). *UNOPA Special Events*. 101.  
<http://digitalcommons.unl.edu/unopaevents/101>

This Article is brought to you for free and open access by the UNOPA-University of Nebraska Office Professionals Association at DigitalCommons@University of Nebraska - Lincoln. It has been accepted for inclusion in UNOPA Special Events by an authorized administrator of DigitalCommons@University of Nebraska - Lincoln.

**FLOYD S. OLDT  
BOSS OF THE YEAR AWARD  
1993-1994**

The University of Nebraska Office Personnel Association (UNOPA) established an annual award for excellence in personnel management in 1982. It has been funded through a generous endowment from the Floyd S. Oldt Trust since 1991. This award recognizes University of Nebraska employees who demonstrate outstanding skills in employee supervision and interpersonal relations.

Any full-time employee with management, administrative and/or supervisory responsibilities who has not previously been the recipient of the award is eligible for nomination. Nominations will be accepted for University of Nebraska Lincoln employees, University of Nebraska District Center employees, and employees of UNO & UNMC whose primary work location is on the Lincoln campus. The recipient of the 1993/94 award will receive a monetary cash award of \$500, a framed certificate, and a one year UNOPA membership. Also, all Floyd S. Oldt Boss of the Year Award Nominees will receive a printed certificate to commemorate their nomination and will be recognized at the presentation luncheon on Tuesday, November 9, 1993, at the East Campus Union.

RETURN NOMINATIONS TO:  
Sandy Watmore, Director  
UNOPA Awards Committee  
1820 R Street  
City Campus 0644  
472-2252

**NOMINATION DEADLINE: October 8, 1993**  
**AWARD PRESENTATION: November 9, 1993**

ZUGMIER, RHONDA L  
1700 Y STREET  
BUS SRVC CMLX  
UN-L 0646



**FLOYD S. OLDT 1993-94 BOSS OF THE YEAR NOMINATION**

I \_\_\_\_\_ would like to submit for  
(Nominator)  
consideration \_\_\_\_\_,  
(Nominee's full name)  
\_\_\_\_\_ for the  
(Nominee's Title and Department)  
**1993-94 Floyd S. Oldt Boss of the Year Award!**

~~~~~  
Nominator's Department: \_\_\_\_\_  
Campus Address: \_\_\_\_\_  
Campus Phone Number: \_\_\_\_\_

~~~~~  
**GUIDELINES:** On separate paper please give your replies to the following questions or statements. Please include the Nominee's total number of years of service to the University, the total number of people the nominee currently supervises, and the number of years the nominee has served in their present capacity. To assure complete impartiality be sure all nominations are non-gender specific (Example; no he/she, him/her, mother/father, etc.; instead use this individual, employee, parent, etc.) and the nominee's name, title, & department is only noted on this initial form. Please limit your replies to two typed pages plus no more than three letters of recommendation. To be considered, nominees must meet all eligibility requirements and we cannot accept FAX copies. Judging will be based on a point system with each question worth from 0 to 10 points. Please return this nomination form and five copies of your replies and letters of recommendation no later than Friday, October 8, 1993 to: Sandy Watmore, Awards Committee Director, 1820 R Street, CC 0644.

~~~~~  
**A. SUPERVISORY SKILLS:**

1. Explain how this nominee uses organizational skills on the job.
2. Leadership is a valuable quality. In what ways does this nominee show leadership abilities?
3. Is this nominee involved in professional organizations or community work? If so, please name specific groups.
4. Describe this nominee's ability to motivate self and others (such as self-motivation, employee motivation, and/or departmental motivation).

**B. INTERPERSONAL SKILLS:**

1. Is this nominee open to employee suggestions and/or complaints pertaining to overall operations?
2. Does this nominee encourage employees to accept increasing responsibilities on the job? How?
3. Does this nominee present a credible image? Give examples.
4. Does this nominee exercise fairness in dealings with all employees?

**C. EMPLOYEE PERSONAL AND PROFESSIONAL DEVELOPMENT:**

1. What is this nominee's attitude towards employee involvement in professional organizations? Does this nominee encourage such participation?
2. Does this nominee encourage employees to attend seminars and/or to continue their education?

**D. OTHER COMMENTS WHICH MAY SUPPORT THE ABOVE QUALITIES:**

Include up to three letters of recommendation.